

Community Reserve Sites – Expression of Interest

Since 1992, 45 plots of land ('Community Reserve Sites') have been gifted to the Milton Keynes Community Foundation by the Milton Keynes Development Corporation (MKDC) and the Home and Communities Agency on agreement that the Foundation would dispose of the sites to **not-for-profit organisations, local authority groups or regional charities working for the benefit of the people of Milton Keynes**, on a long lease.

NB *In exceptional circumstances, the transfer of the freehold title of a Community Reserve Site will be considered using relevant and testable evidence.*

Groups may be eligible to purchase a Community Reserve Site at not less than 25% of the market rate for land, provided that they can show that their development of a site would be for community use i.e. **charitable use or other non-commercial or non-residential use for the benefit of the community of Milton Keynes**.

The submission of an Expression of Interest Form, along with your organisation's Constitution, Business Plan and 3 years of accounts, comprises the first part of the three-stage application process.

Applicants must show that their organisation is eligible to develop a Community Reserve Site and that their project would be an appropriate development of the plot. To this end, your Expression of Interest must illustrate:

- That your organisation is not-for-profit and a registered charity or local authority group
- That the need for your proposed project has been demonstrated and that the project will offer innovative and valuable benefits to the people of Milton Keynes
- That your organisation has an appropriate plan for sustainability and capital funding, and a Business Plan that encompasses the proposed project
- That you can demonstrate the capacity to run a large-scale building project without comprising the core charitable activities of your organisation.

Please note that a Community Reserve Site CANNOT be:

- developed by an individual, or by a profit-making company
- used for housing or residential buildings (even if charitable in nature)
- used for projects or activities that will not directly benefit the people of Milton Keynes.

Please send your completed Expression of Interest Form, Constitution, Business Plan and 3 years of accounts to the Grants Director:

Milton Keynes Community Foundation
Acorn House, 381 Midsummer Boulevard
Central Milton Keynes, MK9 3HP
Tel: 01908 690276 Fax: 01908 233635

Please note: All Expressions of Interest must be accompanied by your organisation's Constitution, Business Plan and 3 years of Accounts. More information can be found on <http://www.mkcommunityfoundation.co.uk/MK-Community-Properties>

Do you need help with your application? Then please contact the Grants Team on 01908 690276 or e mail information@mkcommunityfoundation.co.uk

What will happen next?

We will contact you within 20 working days of the submission of your Expression of Interest to confirm whether or not your application for a Community Reserve Site is considered eligible in principle. Eligible applicants are then invited to Stage 3 of the application process in which you have the opportunity to submit a full CRS application.

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**Community Reserve Sites
Expression of Interest Form**

Your Name:

Organisation:

Address:

Postcode:

Tel:

Fax:

Email:

Website:

Charity Number (if applicable):

Please name any membership or national bodies to which your group is affiliated:

What are the main aims and objectives of your organisation?

Please provide a breakdown of your staff numbers:

Full-time Paid:

Part-time Paid:

Full-time Volunteers:

Part-time Volunteers:

What activities does your group currently undertake?

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What development are you proposing?

What target group/s would use the proposed building?

How would this project benefit the community of Milton Keynes, and how do you know this need exists?

Please provide some details regarding the fundraising strategy you have in place for the capital side of the project and for the ongoing running costs of the venture:

Have you identified a particular Community Reserve Site that interests you? YES / NO

If yes, please insert our reference number:

If no, please define any particular requirements (eg. size of plot, preferred areas of Milton Keynes):

Signature:

Name:

Position in Organisation:

Date:

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